

**YAMHILL CARLTON SCHOOL DISTRICT NO. 1**  
**BOARD OF DIRECTORS**

Yamhill Carlton School District Board Room  
120 N. Larch Place, Yamhill, OR 97148

Monday, April 10th, 2017

Regular Session- 7:00 p.m.

**MINUTES**

Board Members: Jami Egland, Tim Pfeiffer, Susan FitzGerald, Holly Nettles and Rick Yeo.

Also Present: DO/Administration Staff: Superintendent Charan Cline, Director of Fiscal Services Tami Zigler, Board Secretary Michelle Rettke, YCES Principal Lauren Berg, YCHS Principal Greg Neuman, YCHS VP/Athletic Director Matt Wiles, Special Ed Director John Horne

Also Present: J. Bibb, C. McCord, P. Manson, D. Horning, G. Manson, E. Fernando Heldreth, S. Belt-Verhoef, R. Losli, G. Droomgoole, V. Blaha, M. Paolo, C. Slater, R. Gelbrich, C. Lawson

**Regular Session Agenda**

I. Call to Order by Board Chair at 7:01pm

II. Individuals, Delegations, Recognition and Communications

1. YCIS/YCHS Music & Drama – Eben Fernando Heldreth & Stephanie Belt-Verhoef – Music – video of students talked about what they have learned this year. They have specifically enjoyed having guest conductors come in and the wide variety of music they have learned including current pop hits. Looking at having a summer music camp this year. Drama – Have developed a wonderful partnership with Portland Center Stage and Gallery Theater (McMinnville). It has been a very immersive experience for kids this year. YCES/YCIS students will be doing The Jungle Book in May.

Public Comment: D. Horning is still upset about the board decision to keep the cell phone tower.

V. Review of Agenda

VI. Regular Session – Consent Agenda

S. FitzGerald motioned to add OSBA Scholarship as item #8 under New Business and move Executive Session to item #9. R. Yeo seconded. All in favor, motion carried.

S. FitzGerald motioned to approve the revised agenda. R. Yeo seconded. All in favor, motion carried.

R. Yeo motioned to accept the minutes of the Work Session and Regular Session of March 13<sup>th</sup>, 2017. H. Nettles seconded. All in favor, motion carried.

T. Zigler (Business Manager) reported that CET funds will be used to remodel the building that is being converted and used as the Facilities & Maintenance office/warehouse.

R. Yeo motioned to accept the Financial Reports and List of Bills for March 2017. S. FitzGerald seconded. All in favor, motion carried.

R. Yeo motioned to accept the Retirement of Cathy Johnston (YCES Instructor) and Steve Bucher (YCES Custodian) as well as the resignation of Tina Miller (YCIS/YCHS Kitchen Helper), Michael Fisher (YCIS Principal), Angie Hendricks (YCES Lead Cook) and Thuy Wise (.5 Assistant Track Coach). T. Pfeiffer seconded. All in favor, motion carried.

R. Yeo motioned to accept with the hire of Nathan Muti (Temporary YCIS Instructor), Darci Davis (Increase to 1.0 Assistant Track Coach), Audra Folsom (Temporary .5 FTE YCES Kitchen Helper), Trista Mentzer (Temporary .5 FTE YCIS/YCHS Kitchen Helper) and Becky Stapleton (Temporary .875 FTE YCES Lead Cook) for the 2016-2017 School Year. T. Pfeiffer seconded. All in favor, motion carried.

R. Yeo motioned to approve the hire of Cathy Johnston (.5 YCES Instructor) for the 2017-2018 School year to job share with Rachael Ezell. T. Pfeiffer seconded. S. FitzGerald opposed. All others in favor, motion carried.

H. Nettles motioned to accept donations as listed. S. FitzGerald seconded. All in favor, motion carried.

**District**

Tim & Maryalice Pfeiffer	\$250	Laughlin Scholarship Fund (Justine Pfeiffer)
Intel Charity Trust	\$120	District
Cliff & Kelly VanHorn	\$100	Laughlin Scholarship Fund (Justine Pfeiffer)
Roy & Carolyn DeCrevel	\$100	Laughlin Scholarship Fund (Justine Pfeiffer & Ray Simonson)
Dorothy & Walker Skuzeski	\$30	Laughlin Scholarship Fund (Pat Munro)

VII. Announcements and Reports

YCES – Enrollment 354 – see report in March 2017 Board Packet

YCIS – Enrollment 314 – see report in March 2017 Board Packet

YCHS – Enrollment 324 – See report in March 2017 Board Packet

Facilities Manager – See report in March 2017 Board Packet

Superintendent – See report in March 2017 Board Packet. Superintendent Cline also reported that Willamette Promise has recently learned the OSU is not accepting the credits, they are working with OSU on this issue and hope to come to a resolution. Additionally John Horne reported that the Reconsideration Committee has been formed and had their 1<sup>st</sup> meeting. They have their next meeting scheduled for the end of April.

VIII. New Business

**Approve Turner Construction GMP Package #1 Contract**

Mike Marino is requesting that Board approve Turner Constructions GMP Package #1. This contact includes purchase of supplies/equipment for work to be done on YCES over the summer. As a cost saving measure they are also working to include the purchase of the HVAC equipment for YCIS summer of 2018 projects as well.

*R. Yeo motioned to approve the Turner Construction GMP Package #1 Contract. T. Pfeiffer seconded. All in favor, motion carried.*

**Property Discussion**

Ron Gelbrich, a realtor was present to talk about the potential sale of a piece of property over by the creek on the far side of the property next to Hwy 47. The piece of property that we are talking about putting on the market is only half of the empty land He feels we could list the property for \$930,000. We are also in contact with a second realtor for a second opinion on the sale price.

The Board feels there should be a discussion prior to the sale about what we would “ear mark” the funds from the sale. Suggested projects are turf field, new stadium, resurface track. The discussion on these projects should also include a long term plan for the maintenance of any projects that are completed.

The question was asked “would we be selling our future” by selling land that we could potential build on. If we choose to keep the property what is the long term plan for it.

C. Slater supported the idea of using funds to improve sports facilities. They are used by all students and the current conditions “are dangerous”

The district doesn’t dictate what type of housing would be put on the land. That would be up to the buyer and they would need to work out zoning with the city.

R. Gelbirsch advised that we could utilize a blind bid process with a minimum price and set a date which all bids would be open.

Board Members like the idea of having “listening sessions” and getting feedback from the community on what they think.

Two main questions that we need to answer:

1. Should we sale the property?
2. What should proceeds from the sale be used for?

## **YCIS Principal Search**

YCIS Principal Search is underway. Several applicants have already applied. Position will close on April 14<sup>th</sup>. The applicants will be screened by a team with interviews tentatively scheduled to take place on April 28<sup>th</sup>.

## **2<sup>nd</sup> Reading & Adoption of Polices (BCBA, BCBA-AR, IIA, and IIA-AR)**

*R. Yeo motioned adopt the policies as presented. H. Nettles seconded. All in favor, motion carried.*

## **1<sup>st</sup> Reading of Policies**

These policies have been thru the Policy Committee and are being presented to the Board for a 1<sup>st</sup> Reading. We will discuss any revisions and do 2<sup>nd</sup> Reading and adoption at the May Board Meeting.

- a. Legal Names of Students (JOC)
- b. Pediculosis (Head Lice) (JHCCF)
- c. Educational Equity (JBB)
- d. Homeless Students (JECDB)
- e. Admissions (JEC)
- f. Academic Integrity (IKI)
- g. Animals in District Facilities (ING)
- h. Staff Development – Licensed (GCL)
- i. District Nutrition & Food Services (EFAA)
- j. Individual Board Member’s Authority and Responsibilities (BBAA)
- k. Board Member Resignation (BBC)
- l. Board Meetings (BD/BDA)
- m. Executive Sessions (BDC)
- n. Adoption And Revision of Policies (BFC)
- o. Public Conduct on District Property (KGB)
- p. Equal Employment Opportunity (GBA)
- q. Unmanned Aircraft System (UAS) a.k.a. Drone (ECACB)

## **July 2017 Board Meeting Date**

Due to District office staff being at Trainings and classes the second & third week of July it is necessary to move the date of the July 2017 Board Meeting. The District is recommending Thursday, July 6<sup>th</sup>, 2017 with Work Session at 6:30 pm and Regular Session at 7:00 pm.

T. Pfeiffer motioned to move the July Board meeting to July 6<sup>th</sup>, 2017. H. Nettles seconded. All in favor, motion carried.

## **Budget Meeting Dates**

Budget meeting dates are May 2<sup>nd</sup>, May 9<sup>th</sup> and May 16<sup>th</sup> (if necessary). All meetings start at 7:00 pm.

## **OSBA Promise Scholarship Program**

S. FitzGerald would like the Board to consider participating in the Promise Scholarship Program with OSBA. This program provides Scholarship monies to districts who participate and complete the program. It requires Boards to complete a Board Project as well and complete Board training. The Board would like to focus on a project of Community engagement.

*S. FitzGerald motioned to approve the Yamhill Carlton School District Board of Directors participation in the OSBA Promise Scholarship Program.*

At 8:54 pm S. FitzGerald motioned that the Board of Directors move into Executive Session per ORS 192.660(2)(i) Performance Evaluations of Public Officers and Employees with no action anticipated in Open Session. H. Nettles seconded. All in favor, motion carried.

At 10:06 pm S. FitzGerald motioned that the Board of Directors return to Open Session. R. Yeo seconded. All in favor motioned carried.

With no further discussion the meeting was adjourned at 10:06 pm

Minutes by: Michelle Rettke, Board Secretary